

**\*\*Please note: Only people and/or groups living in the boundaries of Renfrew County can apply to the Grant.**

<b>A   Requesting Organization Information:</b>			
<b>Date:</b>			
<b>Name of Requesting Organization:</b> (Charitable organization / Municipality)			
<b>Address of Requesting Organization:</b>			
		Street Address	City
			Province
Charitable Registration Number	Postal Code	Phone Number	Name of Contact
Website		Email Address	
<b>Briefly describe the organization – include its vision, mission, mandate, main programs, services and/or activities</b>			
<b>B   Applicant Information:</b>			
First Name		Last Name	
Street Address		City	Province
			Postal Code
Phone Number (Home)		Phone Number (Other)	Email address
For individual applicants provide your Date of Birth (YY/MM/DD):			
<b>C   Grant Details (Please select just one):</b>			
<b>Individual Youth Sports</b> <i>(Grant for youth up to the age of 21 to support coverage for equipment costs, travel costs, registration fees, etc... Max value of request \$1,500)</i>	<input type="checkbox"/>	State grant value being requested:	\$
<b>Sports Club</b> <i>(Grant for teams, clubs and organizations with a specific need. Max Value of request \$5,000)</i>	<input type="checkbox"/>	State grant value being requested:	\$
<b>Major Sports Infrastructure</b> <i>(for new builds or infrastructure improvements in existing sports facilities that will improve accessibility, ensure more people can participate, improve quality of the facility or provide a new option for sport. Max Value of request 4 x \$10,000)</i>	<input type="checkbox"/>	State grant value being requested:	\$
<b>To support the grant request, please provide the following:</b>			
<ul style="list-style-type: none"> <li>An explanation describing the need for the grant money (project, goals, outcomes, etc...);</li> </ul>			

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<ul style="list-style-type: none"> <li>• Indicate the date by which you anticipate completing the project/purchase, etc...</li> <li>• Provide a detailed cost breakdown on how the funds will be spent, if approved.</li> <li>• <u>Please ensure you include, <b>quotes and estimates for goods and services</b> at the time of submissions to support the request.</u></li> <li>• Please provide pricing from multiple sources to review a cost comparison.</li> </ul>
<p>If you require more than the maximum value of the request, please provide a brief description on how you intend to source the remaining budget required to support the need and the date the other source will provide confirmation.</p>

D Signatures	
Print Name	Signature

**\*\*NOTE:** Applicants under the age of 18 require the approval of a parent or guardian.

Organizational Endorsement			
Application Review			
		Reason for denial:	
Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>		
Review Completed by:			
Date of Review:		Confirm notification to requesting organization / applicant:	<input type="checkbox"/>

Instructions:			
Before submitting completed application, review to confirm the information is complete and accurate to avoid returned applications and delays in the process.			
Section A:			
Ensure the following mandatory fields are complete:			
<ul style="list-style-type: none"> <li>• Date</li> <li>• Name of requesting organization</li> </ul>			

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<ul style="list-style-type: none"> <li>• Address of requesting organization</li> <li>• Brief description of requesting organization.</li> </ul>			
<b>Section B:</b>			
<p>Ensure the following mandatory fields are complete:</p> <ul style="list-style-type: none"> <li>• First and Last name of applicant</li> <li>• Home Address and contact information of applicant/group</li> <li>• Date of birth is only required for individual applicants.</li> </ul>			
<b>Section C:</b>			
<ul style="list-style-type: none"> <li>• Select ONLY ONE grant option from the list of three</li> <li>• Specify the grant value being requested</li> <li>• Provide explanation describing the need for the grand money. Description MUST include:                             <ul style="list-style-type: none"> <li>○ Project goals, outcomes, etc...</li> <li>○ Date by which purchase or project will be complete</li> <li>○ Provide cost breakdown</li> <li>○ Attach quotes from multiple vendors as evidence to support your request</li> </ul> </li> <li>• Provide a description on how additional funds will be collected in the event you require more than the maximum amount.</li> </ul>			
<b>Section D:</b>			
<ul style="list-style-type: none"> <li>• A parent / legal guardian is required to sign the application form for individuals under the age of 18.</li> <li>• For groups or teams, a coaching representative can sign on behalf of the team.</li> </ul>			